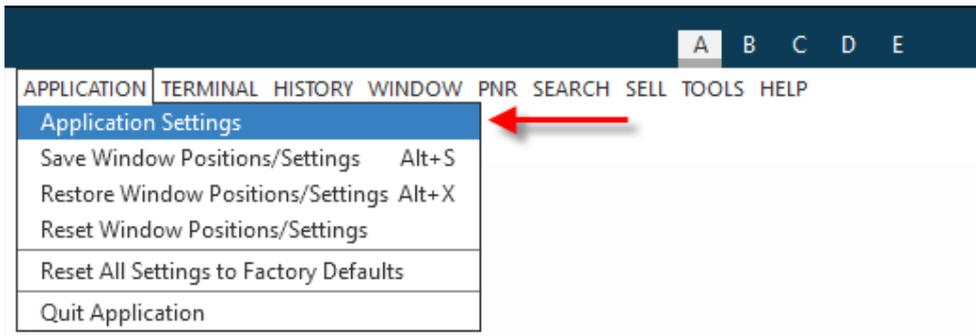


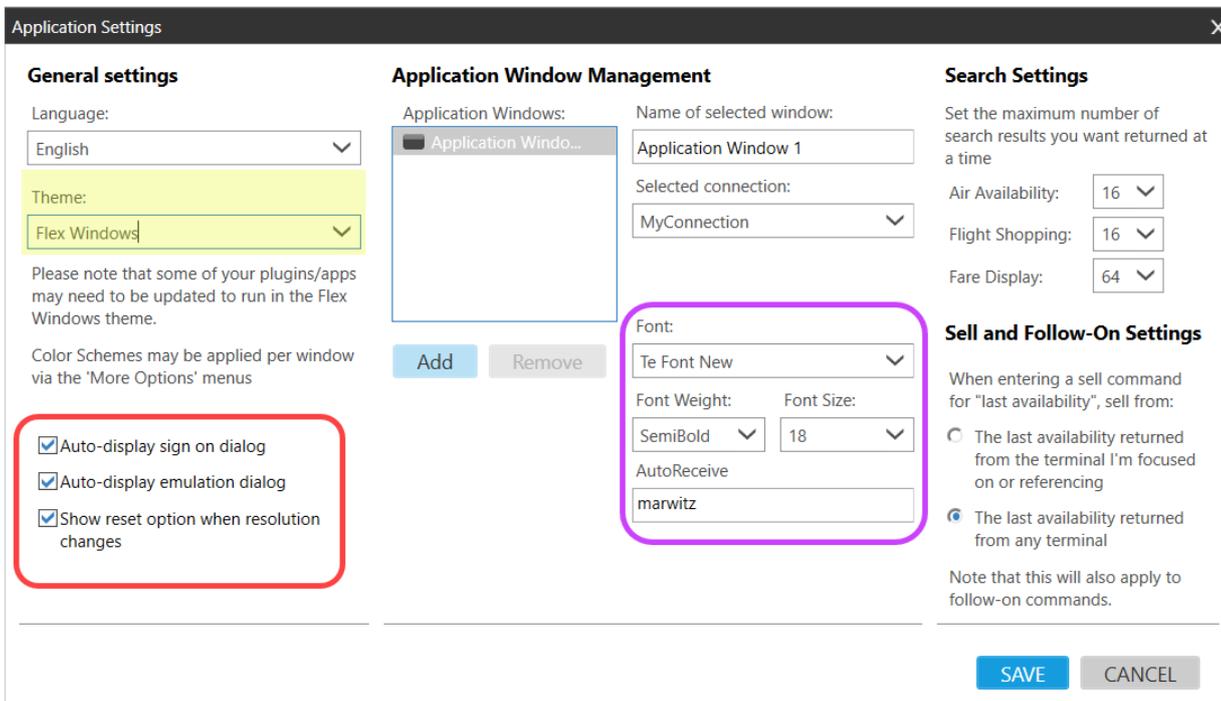
SMARTPOINT 11 - FLEX WINDOWS NAVIGATION QUICK REFERENCE



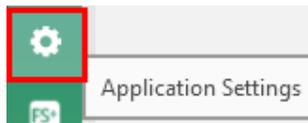
How to change FLEX Windows in Smartpoint?



[Classic] Window: From Menu choose Application → Application Settings → Select 'Theme' with Flex Windows

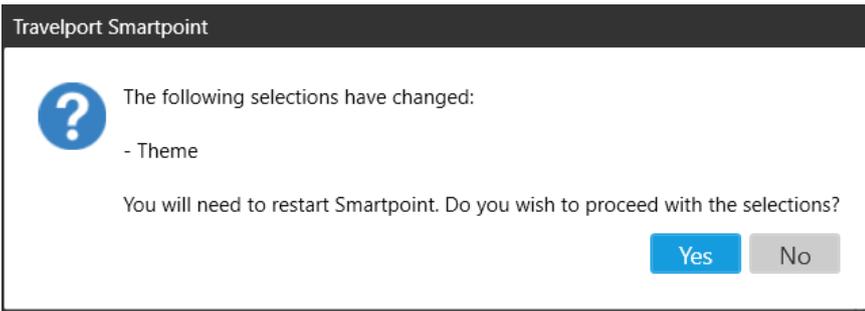


[Flex] Window: Application Settings button

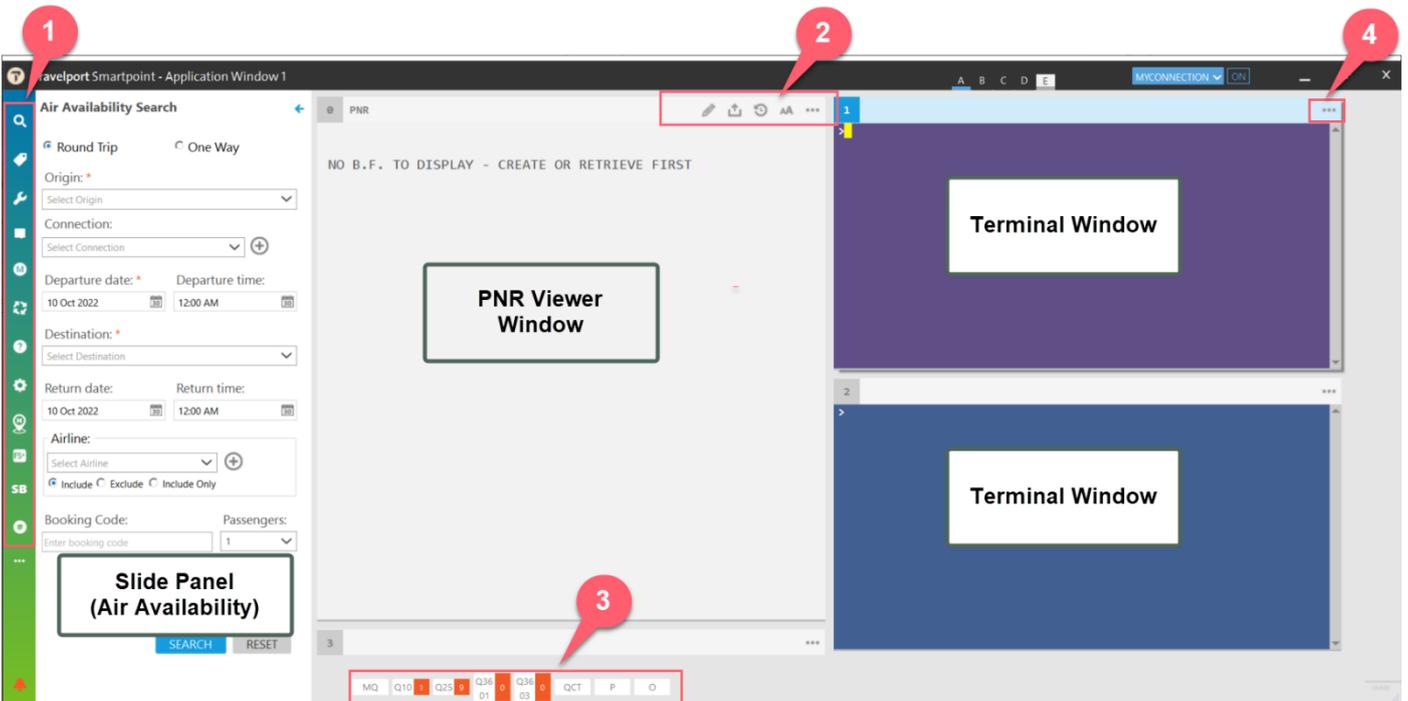




Once click [SAVE], system prompt message to restart Smartpoint



Note: Remind to change Font, Font Weight and Font Size before Save and apply change to Flex window



Flex window display, buttons show differently compare with Classic window



1. Navigation Buttons on the left panel

Search

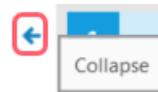
Consist of 6 options Air, Hotel, Car, Flight Shopping, Smartpanel and NDC Flight Shopping Search



When choose Air, Car, Hotel and Flight Shopping Search option, system pop up with 'Search Panel'



Choose [Pin] button



Choose [Collapse] button

1. Connection

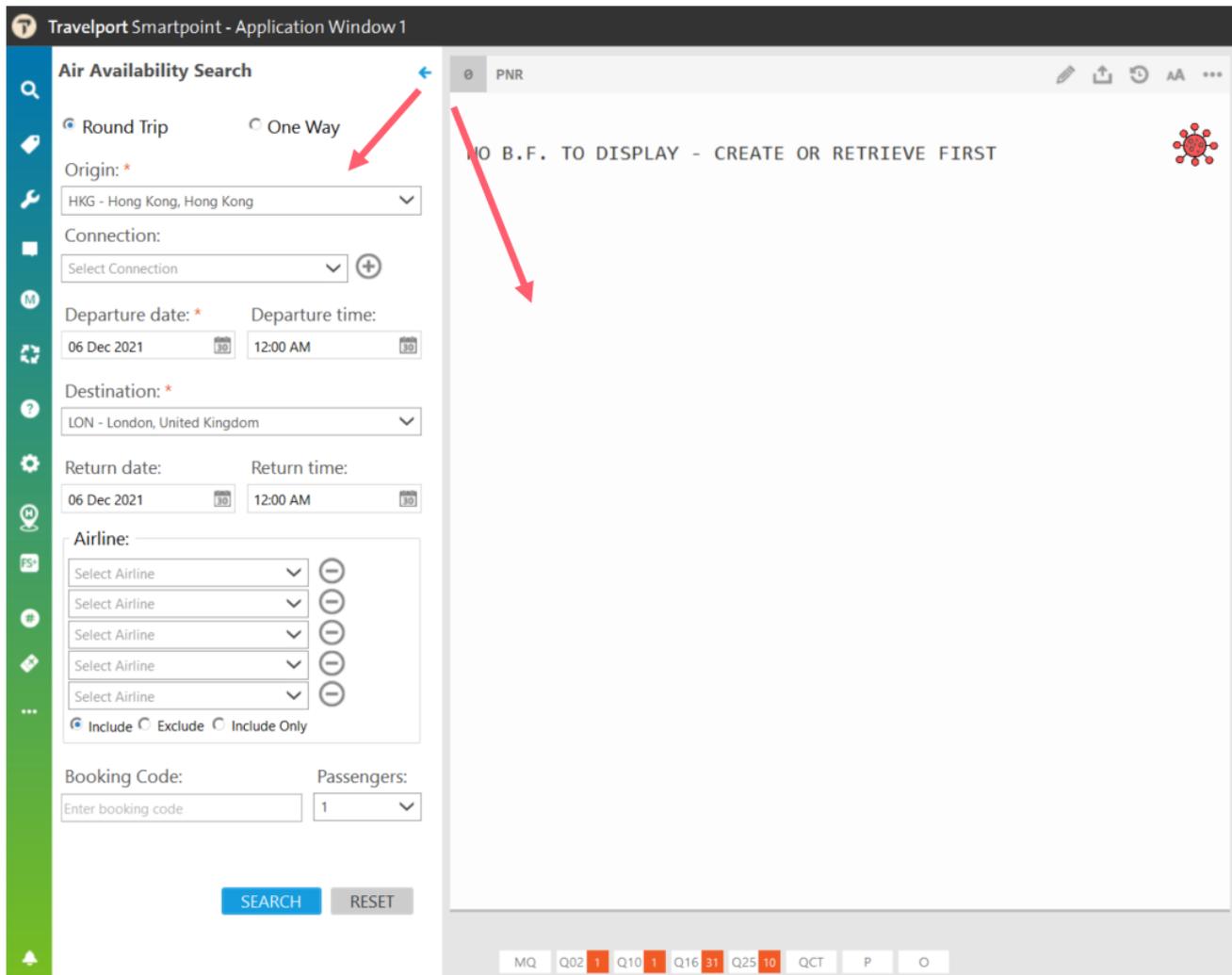
Click + or - icon to add or delete, up to max. of 3 connections to be added.

2. Airline

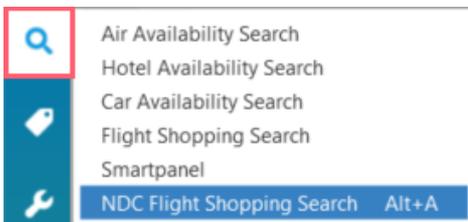
Click + or - icon to add or delete, up to 5 carriers can be selected.

Support including or excluding Options:

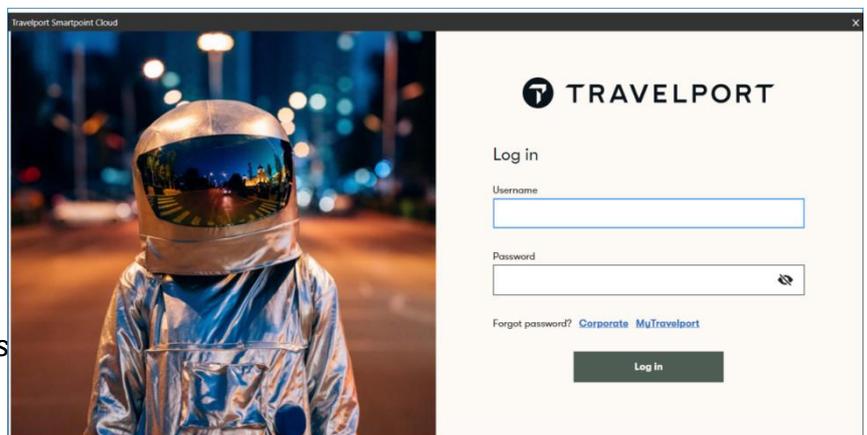
- Include to return the listed airlines as preferred. Additional airlines may also be returned.
- Exclude to remove airlines from the response.
- Include Only to return only the listed airlines.



Search → NDC Flight Shopping Search or use short-cut entry ALT+A



*Note: System redirect you to login in.
Remember use your credentials same as
MyTravelport username*





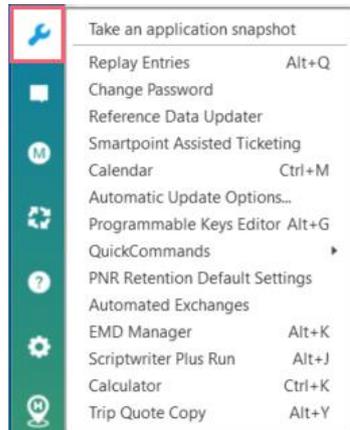
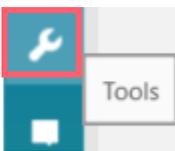
Sell provide 5 options retrieving Flight, Hotel and Car direct segment Fill-in-Format



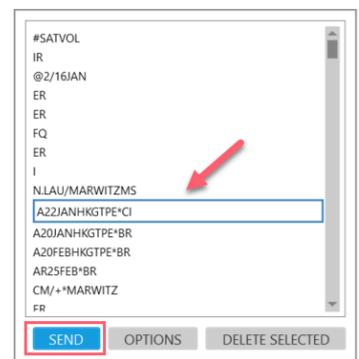
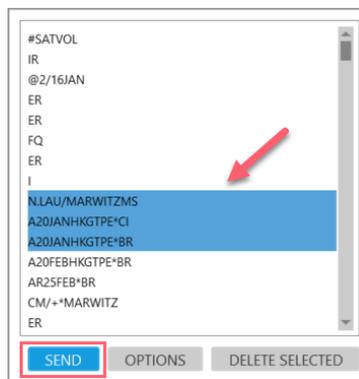
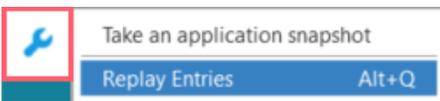
Sample of Flight → Direct Flight Sell Fill-in-Format

Tools

With menus options



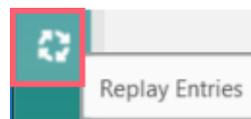
Replay Entries ALT + Q



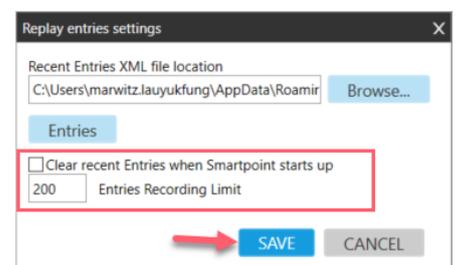
a/ Press 'CTRL' Key to select multiple entries and click 'SEND' button

b/ Double click entry to adjust before click 'SEND'

c/ Choose **OPTIONS** button

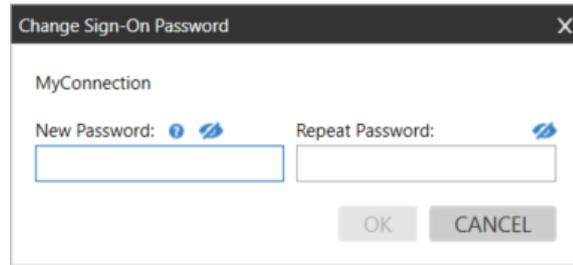


→ Set up Entries replay limit Or select [Replay Entries] button

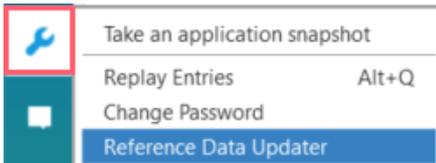




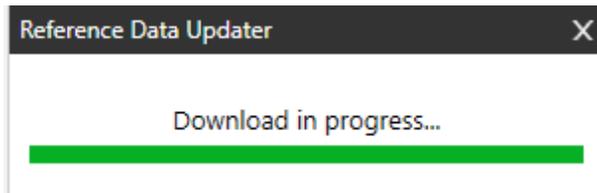
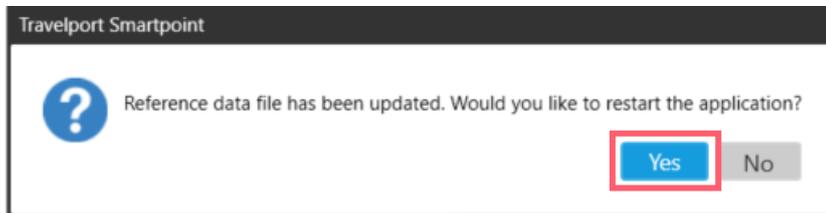
Change Password



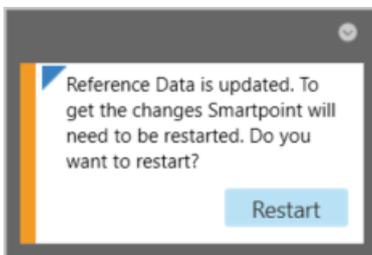
Reference Data Updater



System pop up with message as below, proceed to complete download by answer with 'Yes' to proceed



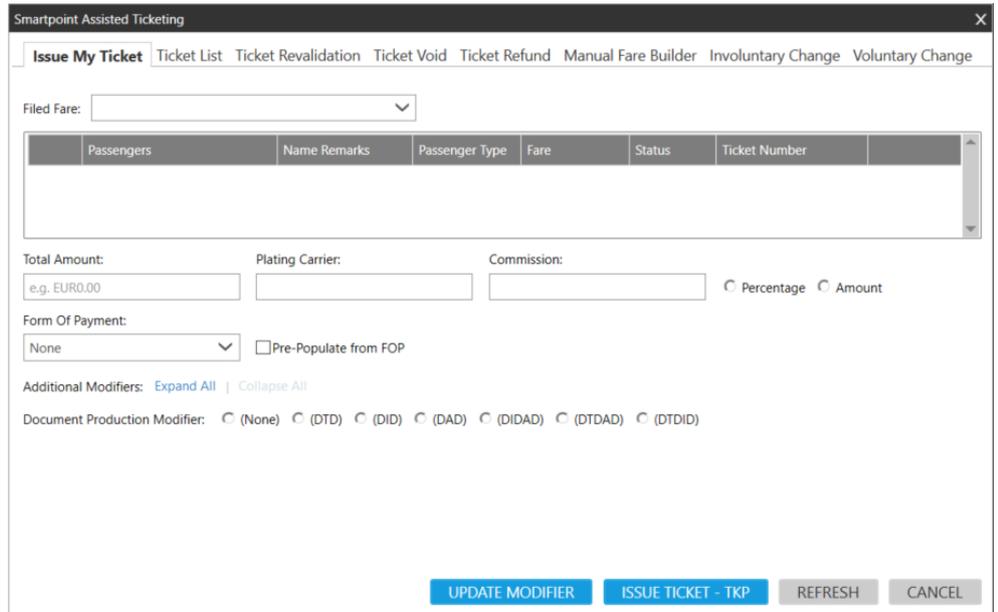
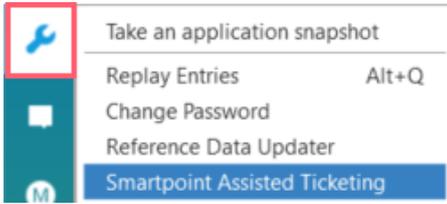
Not required to take action if you receive following message.



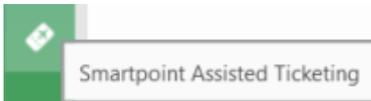


Smartpoint Assisted Ticketing

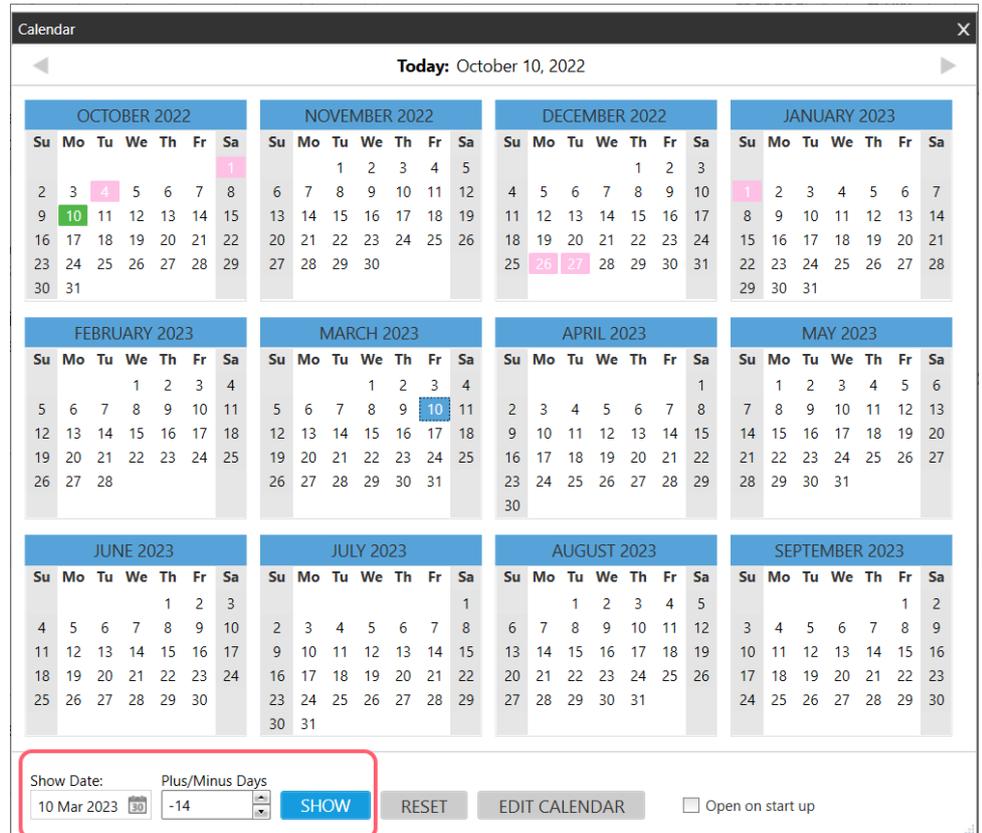
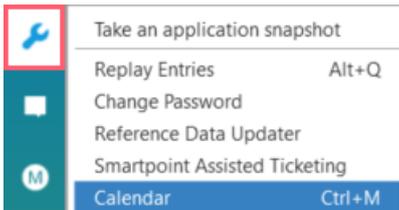
- Smartpoint Assisted Ticketing provides a user interface to manage a variety of ticket-related tasks in Galileo.



Or select [Smartpoint Assisted Ticketing] button



Calendar CTRL +M



Day calculator function

Steps:

1. Select a Show Date
2. Input no. of days in 'Plus/Minus Days' box

E.g.

Show Date: [10 Mar 2023] Plus/Minus Days: [-14] [SHOW]

3. Click 'Show' button review the day to be calculated



Automatic Update Options

Take an application snapshot
Replay Entries Alt+Q
Change Password
Reference Data Updater
Smartpoint Assisted Ticketing
Calendar Ctrl+M
Automatic Update Options...

Smartpoint Automatic Update

Last checked: 11/16/2021 4:20 PM

Current version of Travelport Smartpoint is: 10.1.0.43

CHECK NOW CLOSE

Programmable Keys Editor ALT + G

Take an application snapshot
Replay Entries Alt+Q
Change Password
Reference Data Updater
Smartpoint Assisted Ticketing
Calendar Ctrl+M
Automatic Update Options...
Programmable Keys Editor Alt+G

Programmable Keys Editor

Current Programmable Keys Settings

default.pkeys.xml

Key	Assignment
F2	<SOM>SON/C33961<TRANSMIT>
F3	CM/+*MARWITZ<TRANSMIT>
F4	ZZGTS C24CA9<TABSTOP> >SA/AS<TABSTOP> >HMCT-TPE/I<TABSTOP> >HMCT-HKG/I<TABSTOP>
F5	SB/AS<TRANSMIT>HMCT-BKK/I<TRANSMIT>SEM/56Q6/AG<TRANSMIT>
F6	P.T*TRAVELPORT TRAVEL 3008 2152 MARWITZ<+>T.T*<TRANSMIT>
F7	<SOM>HMLD<TRANSMIT><SOM>HMOMZZZZZ-U<TRANSMIT><SOM>HQCZZZZZ<TRANSMIT>HC
F8	RT.A/30DEC*KEEP LIVE<TRANSMIT>
F9	N.EMD/CHECK<TRANSMIT>0SVC<TABSTOP> EK1HKG31DEC-N1/D/992/CHANGE FEE/100<TABSTOP>

Type: Command Hot Key Browser Script SW + Script

Assignment: P.T*TRAVELPORT TRAVEL 3008 2152 MARWITZ<+>T.T*<TRANSMIT>

Command Tags

Description: PNR CREATION

Assign Clear Test

SAVE SAVE AS CANCEL

Sample of Pkeys setup for PNR creation with agency phone number

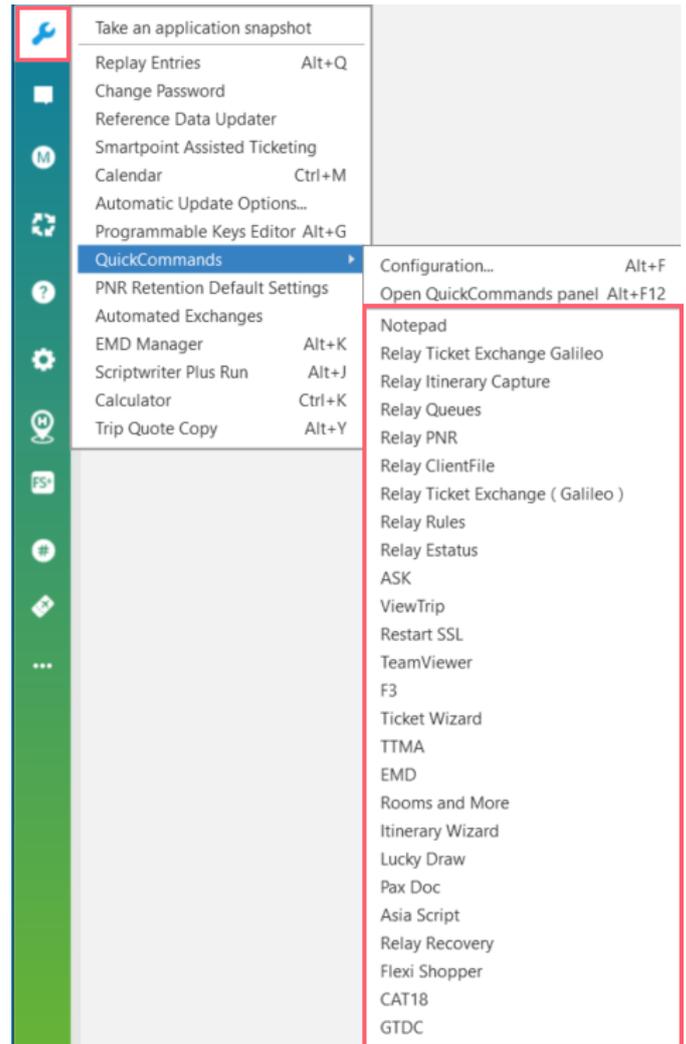
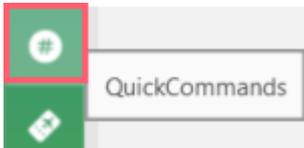


Quick Commands

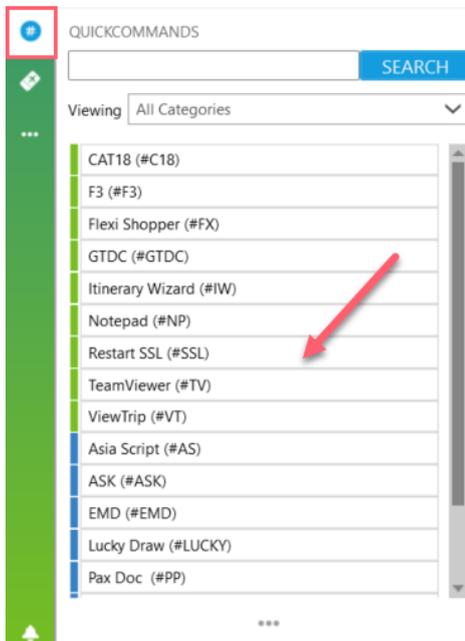
Show list of Quick Commands

User may choose to run Quick Commands from the list

Or choose [QuickCommands] button



List of Quick Commands show:



User may directly click relevant option to proceed or type command starting with '#' under terminal window

For example: ASK >#ASK



ASK



TRAVELPORT

Helpdesk Contact:
 HK: +852 3008 2152
 CN: 0411 3951 2150
 MO: 0800 851

Add-on Tools

- Smartpoint upgrade bundle v10 16-Jul
- QuickCommandsUpdate
- Itinerary Wizard
- Smartpoint Assistant
- EMD Installation

**** YOUR CIDB# ****

0321250

- Travelport Training Manual **** updated ****
- MyTravelport
- How do I reset my host password?
- Screenmeet Remote Support
- (Smartpoint upgrade guideline)

Copyright © 2021 Travelport | Galileo ...

Access 'Travelport Training Manual' link shows different training manuals available for download

Travelport Training Service X



TRAVELPORT

Helpdesk Contact:
 HK: +852 3008 2152
 CN: 0411 3951 2150
 MO: 0800 851

Travelport Training Manual

Reservation and Fares

• SP v10 Flex Wins Navigation - Quick Reference	14/12/2021
• SP v9 Flex Wins Navigation - Quick Reference	19/04/2021
• 2-Day Travelport Smartpoint Professional (Basic Rsvn)	26/01/2022
• Travelport 360 Fares	23/06/2022

Car and Hotel

• Travelport Smartpoint Car	24/05/2022
• Travelport Smartpoint Hotel	24/05/2022
• Travelport Smartpoint Hotel & Car	24/05/2022

Client File

• Client File Quick Reference	19/04/2021
---	------------

Document Production

• 2-Day Travelport Document Production	26/05/2021
• 2-Day Travelport Document Production - Reissue	26/05/2021
• EMD Refundable Balance	26/05/2021
• EMD-A Issuance	18/08/2021
• EMD-S Issuance	18/08/2021
• Etkk to EMD v.v. Quick Reference	14/12/2021
• Auto Refund	20/05/2022
• Ticketing and Exchange Quick Reference	14/12/2021

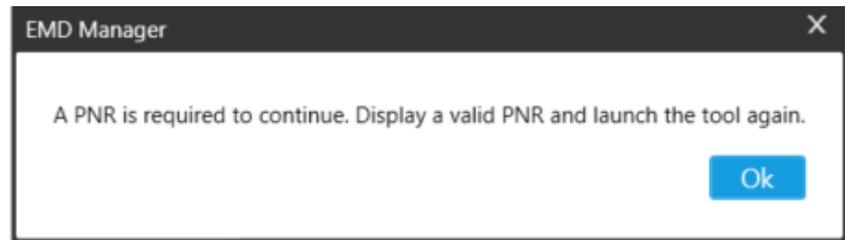
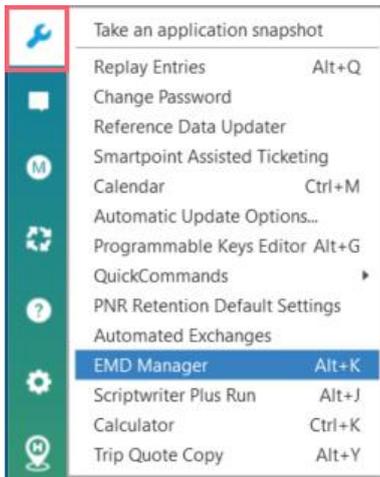
Misc

• Clue card Galileo_2016	8/11/2020
• Clue card Document Producton HK	19/04/2021
• Clue card Fares and Pricing HK	19/04/2021
• Clue card Smartpoint for Professionals HK	19/04/2021
• Advanced Queue	19/04/2021
• Retention of PNRs in history	21/02/2022
• Trip Quote Copy	19/04/2021



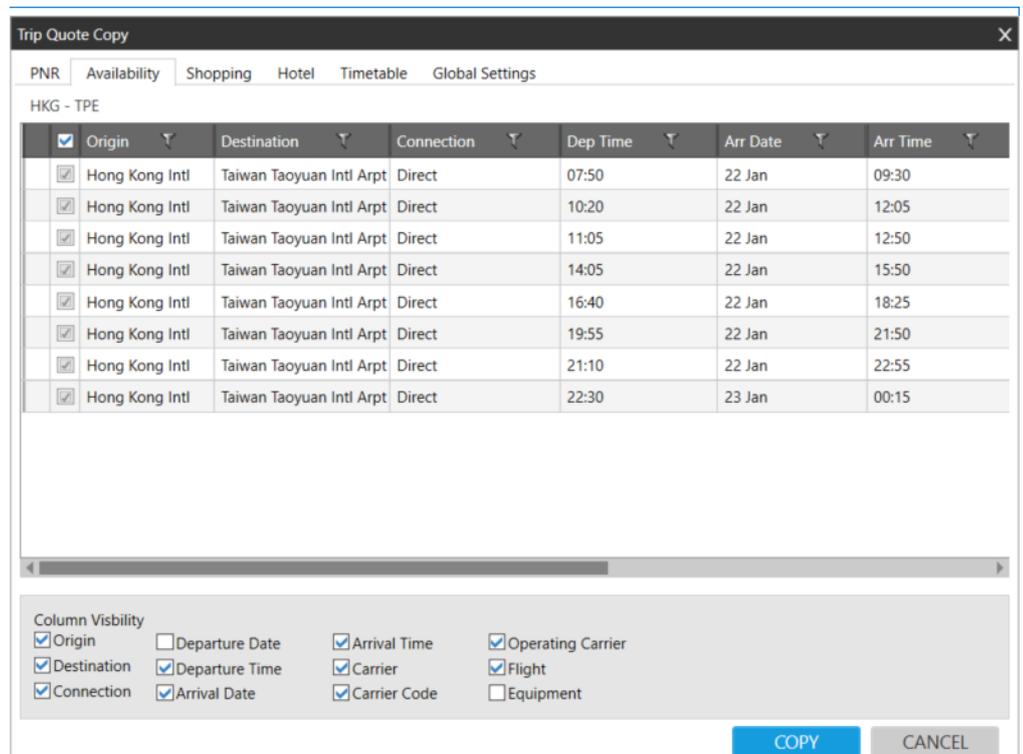
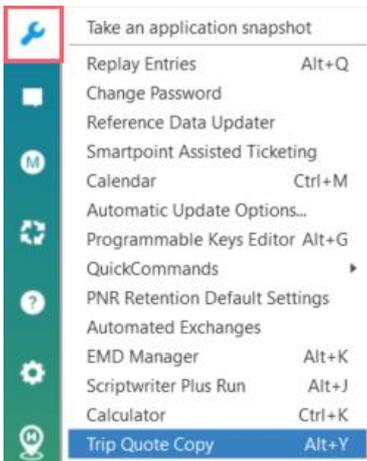
EMD Manager ALT +K

- A tool for EMD document issuance and basic requirement with a PNR with service segment being created



Trip Quote Copy ALT + Y

- Copying and Sending Itinerary Information with Trip Quote Copy Trip Quote Copy copies itinerary information into a table format that can be edited, copied and pasted into emails or documents

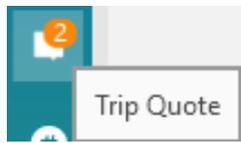
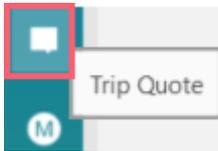


Note: Refer Trip Quote Copy shared documents for more details



Trip Quote

- SP 10 version Trip Quote enhanced and allow email quote and booked itineraries for your travelers including air, hotel, car, rail and tour segments. Email Availability to help your client plan their trip.
- Save quotes (up to 20), retrieve them, and book from a saved quoted. Delete quotes you no longer need.
- You can now customized the information you include in your quote, itinerary and flight availability. Save it as a template and even share it with others in your agency.



Sample of Booking itinerary trip quote

Trip Quotes & Itineraries

Quote **Booked itinerary** Flight Availability Retrieve Templates and Settings

1. Lau, Marwitzms
2. Lau, Hermesmstr

Flight	From - To	Date	Hour Depart-Arrive	Airline	Stops	Cabin	Flight #
	Hong Kong Intl / Kuala Lumpur International Arpt	Wed 12 January	08:45-12:50 Duration: 4h 5m	Malaysia Airline	0	(B)	79
	Kuala Lumpur International Arpt / Bangkok Suvarnabhumi Intl Arpt	Fri 14 January	09:00-10:15 Duration: 2h 15m	Malaysia Airline	0	(B)	784
	Bangkok Suvarnabhumi Intl Arpt / Kuala Lumpur International Arpt	Wed 19 January	05:40-08:55 Duration: 2h 15m	Malaysia Airline	0	(B)	797
	Kuala Lumpur International Arpt / Hong Kong Intl	Tue 25 January	08:55-12:55 Duration: 4h	Malaysia Airline	0	(B)	72

Tuesday 06 Jul 2021 11:20

[Mark-up/down](#) | [Passenger](#) | [Refresh preview](#) | [Save](#) English 24hr Classic

Segments	Reservation Information
<input checked="" type="checkbox"/> 1 Air 12JAN22 08:45 MH79 HK2 12JAN-12JAN HKG-KUL	<input checked="" type="checkbox"/> Traveler Name
<input checked="" type="checkbox"/> 2 Air 14JAN22 09:00 MH784 HK2 14JAN-14JAN KUL-BKK	<input type="checkbox"/> Frequent Flyer
<input checked="" type="checkbox"/> 3 Air 19JAN22 05:40 MH797 HK2 19JAN-19JAN BKK-KUL	<input checked="" type="checkbox"/> Fare Rules
<input checked="" type="checkbox"/> 4 Air 25JAN22 08:55 MH72 HK2 25JAN-25JAN KUL-HKG	<input checked="" type="checkbox"/> Agency Info

[Show More Options](#) [Hide Filter Panel](#) [REFRESH](#) [PDF](#) [EMAIL](#) [COPY](#) [CANCEL](#)

Note: Refer Trip Quote documentation for more details



Marketplace

- Marketplace provide access the latest travel software created by Travelport and our Travelport Developer Network members. www.Travelportmarketplace.com

The screenshot shows the Travelport Marketplace interface. A 'Marketplace' button is highlighted in the top left. The main content area features a product listing for the 'Travelport COVID-19 Smartpoint Plugin'. The product page includes a 'Description' section, 'Customer Reviews' (7 reviews), and 'Key Product Features' such as 'Real-time feeds', 'Country lockdown level indicators', and 'Quarantine measures'. A green 'ORDER NOW' button is prominently displayed at the top right of the product listing.

Note: User may also log in www.My.Travelport.com to access Marketplace under Products and do not require sign in

Help

with menu options

The screenshot shows a 'Help' button with a question mark icon highlighted by a red box. A red arrow points to the expanded menu, which lists several help topics: 'User Guide', 'Training Demonstrations', 'Intro to Flex Windows', 'What's New in Smartpoint', 'eNett VAN User Guide', 'MyTravelport...', and 'About...'. The 'User Guide' option is highlighted in blue.

User Guide

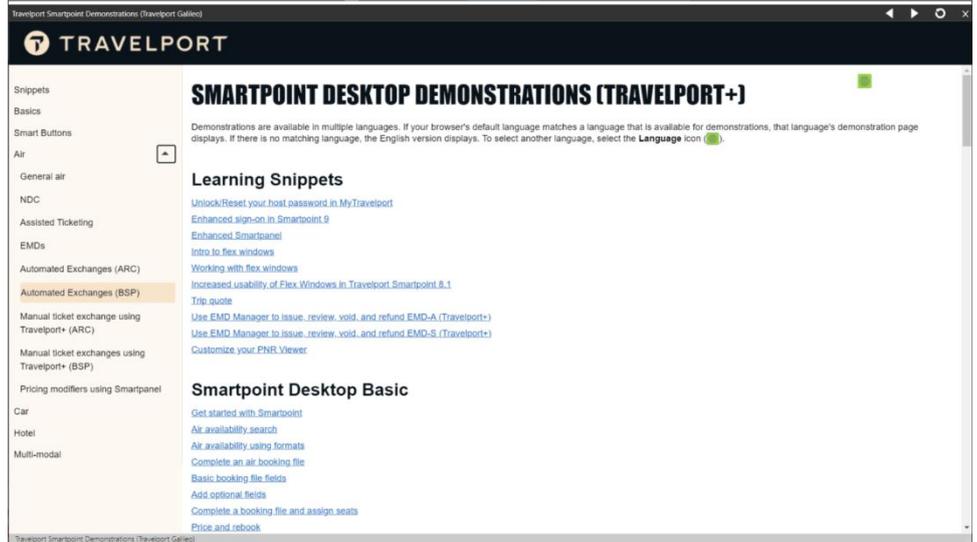
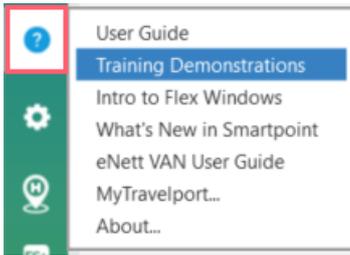
Help links for supporting content

The screenshot shows the 'User Guide' page for 'Travelport Smartpoint'. The page title is 'Getting Started with Travelport Smartpoint'. Below the title, there is a table of contents with two columns: 'Topic' and 'Description'. The topics listed include 'Installation Options and Installation Guides', 'Signing On', 'Human Languages', 'Managing Connections', 'Minimizing and Maximizing Travelport Smartpoint', 'Switching Between Smartpoint and Galileo Desktop', 'Updating Smartpoint', and 'Linking to the Travelport Knowledge Base'. The 'Signing On' section is expanded, showing sub-topics like 'Signing on for the first time', 'Passwords and keywords', 'Enrollment', and 'Resetting Client ID's'.

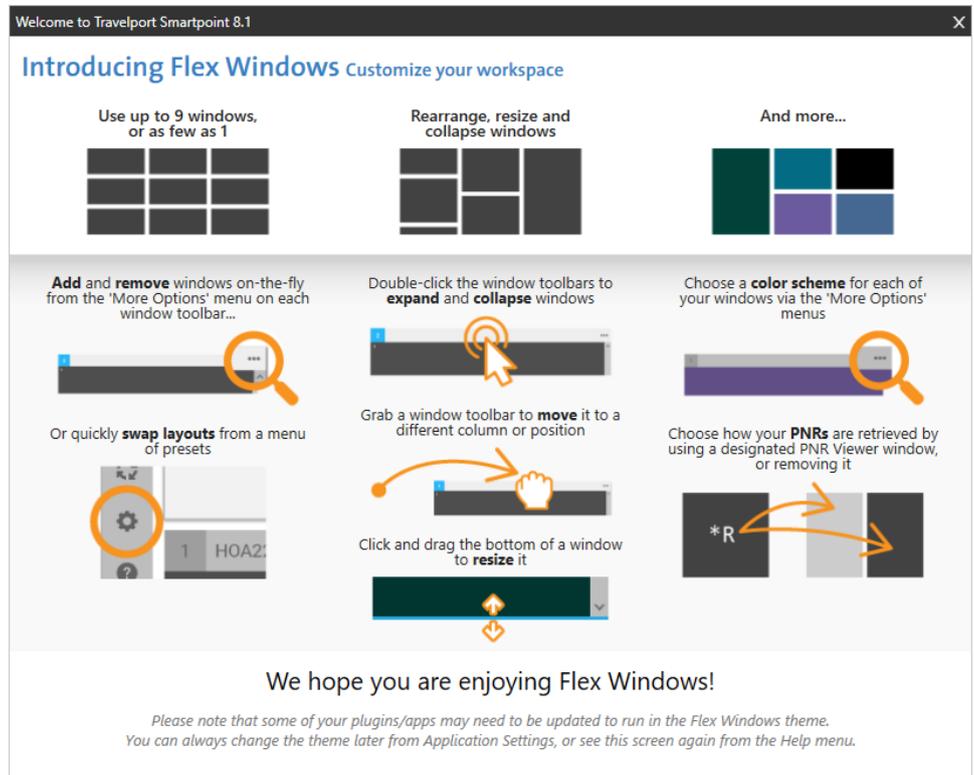
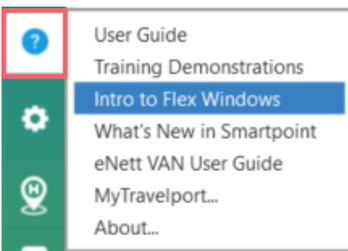


Training Demonstrations

Various of shared training video can be found from here



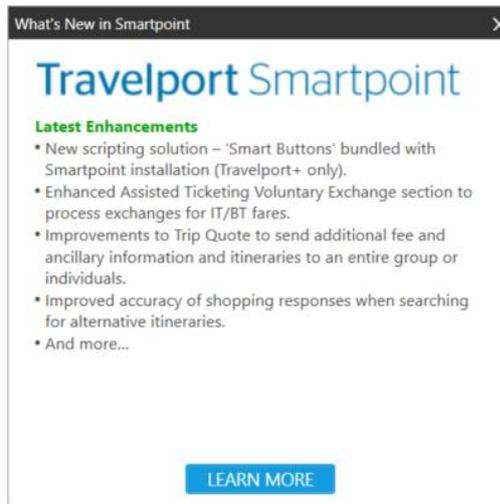
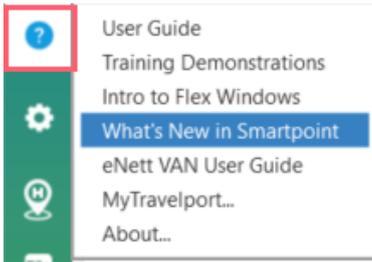
Intro to Flex Windows





What's New in Smartpoint

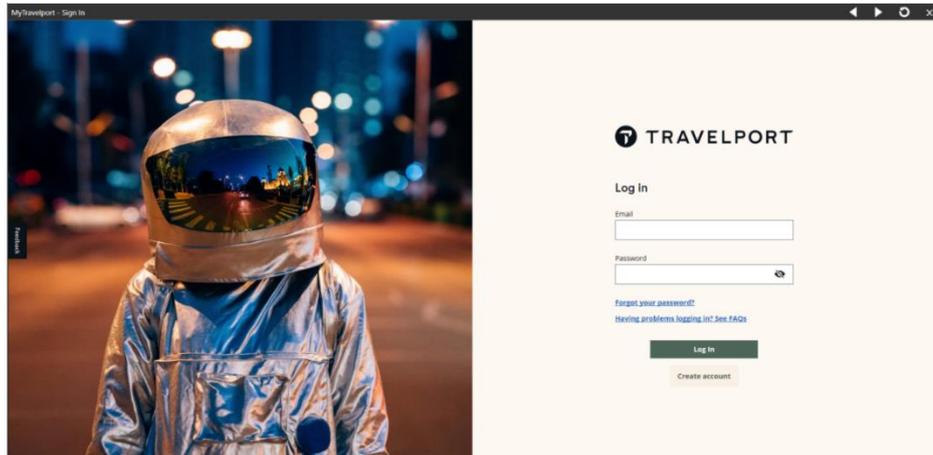
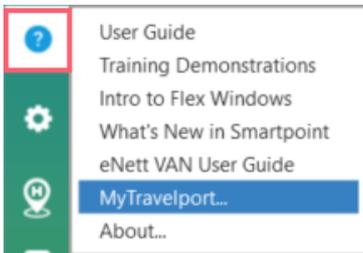
Latest version of enhancement in Smartpoint



Click 'Learn More' will redirect to www.travelport.com/products

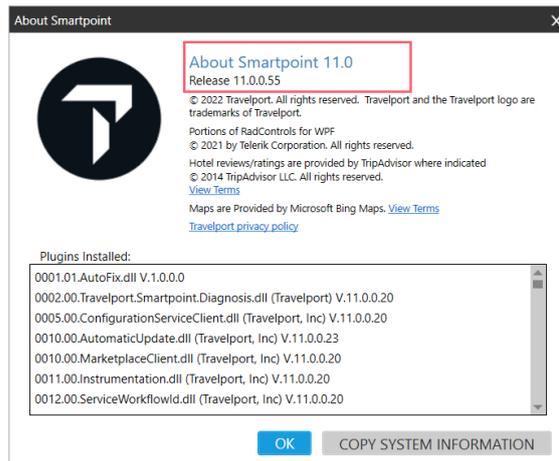
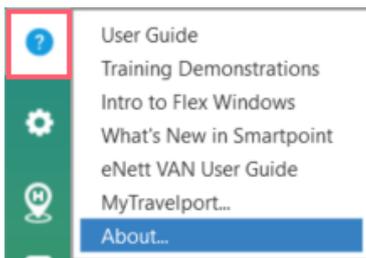
MyTravelport

Redirect into website www.My.Travelportcom



About

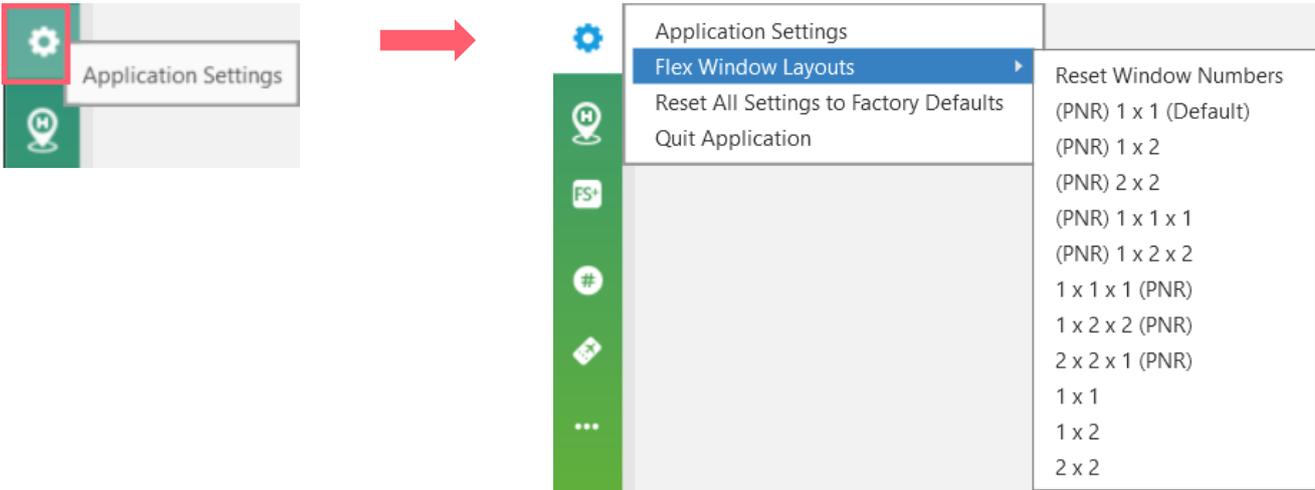
To find out current Smartpoint version





Application Settings

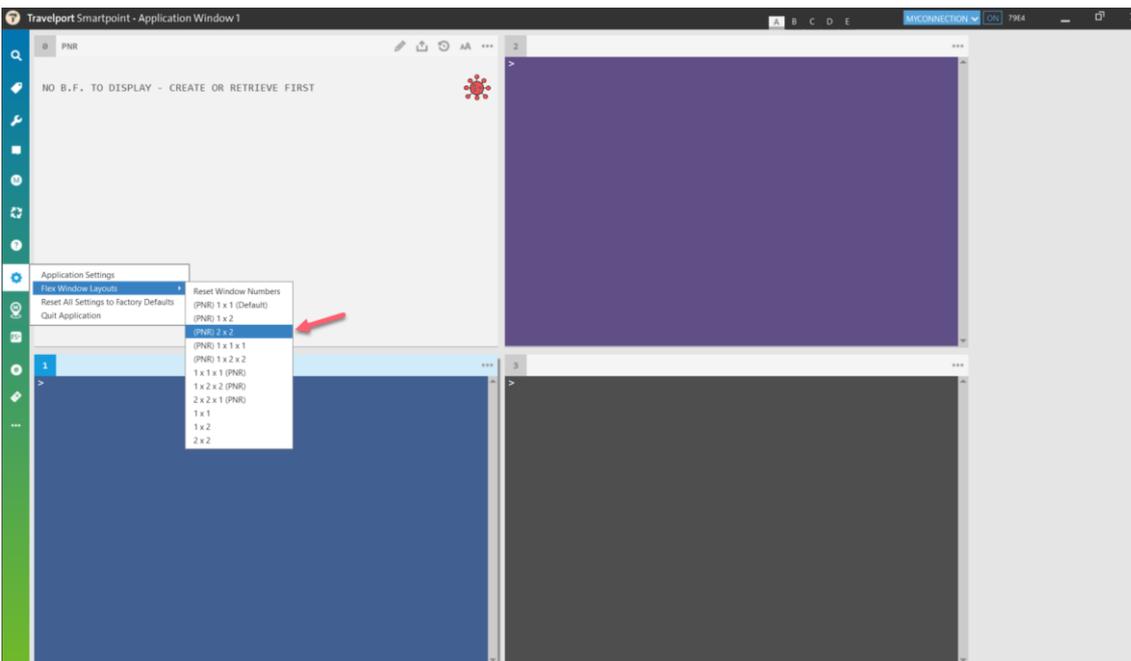
with menu options



Flex Window Layouts

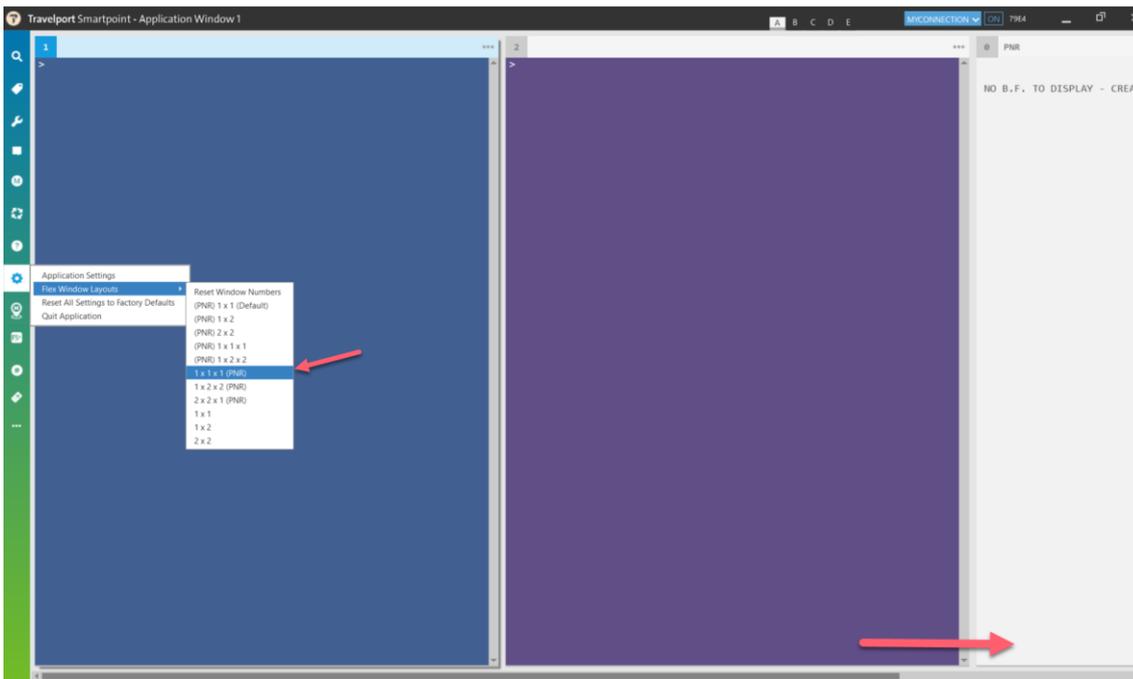
With different options

Sample (PNR) 2 x 2

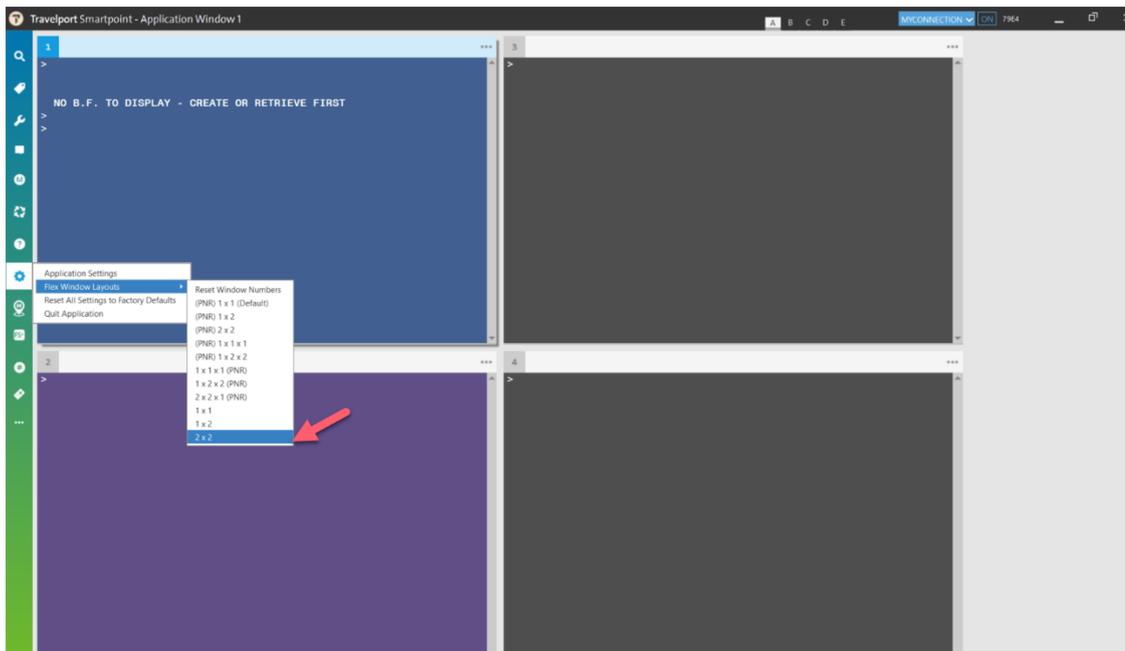




Sample 1 x 1 x 1 (PNR)



Sample 2 x 2



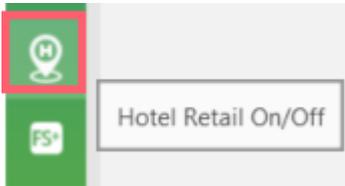
Points to Note:

- (PNR) option will display 'PNR Viewer Window, without (PNR) will NOT show 'PNR Viewer Window' which only display Terminal Window only
- User may encounter window selection with scroll bar pop up, in order to view full display user can scroll moving from left to right hand side

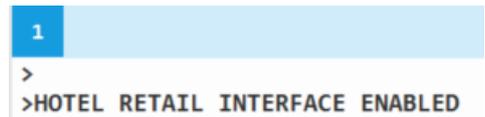


Hotel Retail

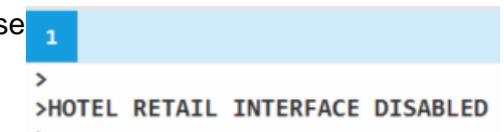
Integrated into your hotel booking workflow, enabling you to quickly and easily find and book hotels for your travelers by providing all relevant hotel information summarized in one place. You may quickly target the hotels and rates you want to sell within both a terminal window and a point and click interface.



Click icon to activate Hotel Retail function  return response



Click icon to deactivate Hotel Retail function  return response



The screenshot displays the Hotel Retail interface with a list of room rates and a map display. The room rates table is as follows:

DESCRIPTION	BOOK	RATE TYPE	RATE	APPROX TOTAL
1 BEST FLEXIBLE RATE, STANDARD ROOM WHEN YOU ARRIVE AT THE HOTEL WE WILL DO OUR BEST TO MEET YOUR ROOM TYPE.	Book	Other Rate	350.00	2079.00
2 BEST FLEXIBLE RATE, 1 KING BED PREMIUM 36 SQM ROOM FREE WIFI NON, SMOKING.	Book	Other Rate	430.00	2554.20
3 BEST FLEXIBLE RATE, 1 KING BED STANDARD NON SMOKING 36 SQM ROOM, RAIN SHOWER FREE WIFI SEPARATE BATH AND WALK IN.	Book	Other Rate	370.00	2197.80
4 BEST FLEXIBLE RATE, 1 KING BED JUNIOR SUITE LOUNGE ACCESS 72 SQM, SUITE FREE WIFI WALK-IN WARDROBE NON SMOKING.	Book	Other Rate	550.00	3267.00
5 BEST FLEXIBLE RATE, 2 SINGLE BEDS STANDARD NON SMOKING 36 SQM ROOM, WORK DESK SEPARATE BATH AND WALK IN SHOWER FREE.	Book	Other Rate	370.00	2197.80
6 BEST FLEXIBLE RATE, 1 KING BED STANDARD JEWEL WING 28 SQM ROOM WITH, SEPARATE BATH AND WALK-IN SHOWER FREE WIFI NON.	Book	Other Rate	350.00	2079.00
7 BEST FLEXIBLE RATE, 1 KING BED STANDARD RUNWAY VIEW 36 SQM ROOM, FREE WIFI SOUNDPROOFED NON SMOKING.	Book	Other Rate	400.00	2376.00
8 BEST FLEXIBLE RATE, 2 TWIN BEDS STANDARD JEWEL WING 36 SQM ROOM, WITH SEPARATE BATH AND WALK-IN SHOWER FREE WIFI.	Book	Other Rate	370.00	2197.80
9 BEST FLEXIBLE RATE, 1 KING BED PREMIUM POOL ACCESS 36 SQM ROOM FREE, WIFI PRIVATE PATIO NON SMOKING.	Book	Other Rate	470.00	2791.80
10 BEST FLEXIBLE RATE, 1 KING BED STANDARD POOL VIEW 36 SQM ROOM FREE, WIFI FLOOR TO CEILING WINDOWS SEPARATE BATH.	Book	Other Rate	390.00	2316.60
11 1000 BONUS POINTS NT INCLUDES ROOM AND 1000, REWARDS CLUB BONUS POINTS PER NIGHT IF YOU, STANDARD ROOM WHEN YOU ARRIVE AT THE HOTEL WE.	Book	Other Rate	355.00	2108.70
12 1000 BONUS POINTS NT INCLUDES ROOM AND 1000, REWARDS CLUB BONUS POINTS PER NIGHT IF YOU, 1 KING BED PREMIUM 36 SQM ROOM FREE WIFI NON.	Book	Other Rate	435.00	2583.90
13 1000 BONUS POINTS NT INCLUDES ROOM AND 1000, REWARDS CLUB BONUS POINTS PER NIGHT IF YOU, 1 KING BED STANDARD NON SMOKING 36 SQM ROOM.	Book	Other Rate	375.00	2227.50
14 1000 BONUS POINTS NT INCLUDES ROOM AND 1000, REWARDS CLUB BONUS POINTS PER NIGHT IF YOU, 1 KING BED JUNIOR SUITE LOUNGE ACCESS 72 SQM.	Book	Other Rate	555.00	3296.70

The map display shows the location of the hotel at 75 Airport Boulevard 01-01, Singapore, 819664, Singapore. The information panel includes cancellation policy, rate breakdown, and checkin/checkout details.



Smartpanel

Provides advanced options to request flight shopping itinerary/pricing options for booked or un-booked itineraries



Air Search with Flight Shopping or Air Availability options

	Depart	From	Multi	To	Multi	Time	Cabin	Direct	Carriers	Fare Type	Account Code	Ticket	
+ -	06JUL		<input type="checkbox"/>		<input type="checkbox"/>	ANY	NO			ALL		1	⚙️

Air Pricing tab will be activated if a PNR exist, it allows quoting fare with different options. Thus Air Search tab will auto populate itinerary form PNR

Segment	Flight Num.	Depart	From	To	Dep. Time	Cabin	Fare Type	Account Code	Ticket	
<input checked="" type="checkbox"/> 1	BR852	12FEB	HKG	TPE	1115	AB	ALL		1	⚙️
<input checked="" type="checkbox"/> 2	BR857	22FEB	TPE	HKG	1810	AB	ALL		1	⚙️

Smart Buttons

Smart Buttons uses XML (Extensible Mark-Up Language) to design and format data in scripts. With Smart Buttons, you can use or create pop-up windows, dialog boxes, and other user interfaces to help manage your agency's data and tailor tasks to your specific workflow.





Sample of pre-loaded Smart buttons scripts



Agent Alerts

System automatically pop-up alert message here and user allow to click and view



2. Navigation Buttons under PNR Viewer window

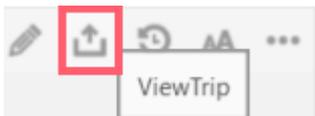
Edit PNR

PNR creation menu with Fill-in-format



View Trip

System brings user directly into Viewtrip.Travelport.com with email fill in form screen



Note: If no PNR exist, click this button system return response 'COMPLETED PNR NOT PRESENT'

[History] button menu with 2 options:





1/ Recent PNRs or Alt + I

Retrieve Recent PNRs list

Locator	Lead Passenger	PCC
4W54MN	LAU, ABBY MS	79E4
T688Q7	LAU, MARWITZMS	79E4
T67G7F	POON, ARES MR	79E4
XNXHTX	POON, LAWRENCE MF	79E4
1H5CR0	LAU, MARWITZMS	79E4
K53V8X	LAU, MARWITZMS	79E4
6W818L	POON, ARESMR	79E4
YNNMTN	LAU, MARWITZMS	79E4
73VQ7W	LAU, MARWITZMS	79E4
YNPZ79	LAU, MARWITZMS	79E4
TPSD2D	LAU, MARWITZMS	79E4
EB821I	LAU, MARWITZMS	79E4
Z6KZ9H	WONG, ABBYMS	79E4
V52KG7	GALILEO, MOMOKOM	79E4

TPSD2D/61 HGGNH C339614 AG 13305213 02JUL
1. 1LAU/MARWITZMS 2. 1LAU/HERMESMSTR*P-C08
1. MH 79 B 12JAN HGGKUL HK2 0845 1250 0* E WE
2. MH 784 B 14JAN KULBKK HK2 0900 1015 0* E FR
3. MH 797 B 19JAN BKKKUL HK2 0540 0855 0* E WE
4. MH 72 B 25JAN KULHKG HK2 0855 1255 0* E TU

FONE-HKGT*GALILEO TRAVEL-3008 2152-MARWITZ

TVTC TX

OPTIONS CLOSE Default View

Recent PNRs XML file location
C:\Users\marwitz.lauyukfung\AppData\Roamir Browse...

PNRs

Clear recent PNRs when Smartpoint starts up

100 PNRs Recording Limit

SAVE CANCEL

Note: You may add your favorite and set up Recent PNRs list

2/ PNR History

Retrieve PNR history with entry *H

Note: If no PNR exist and click this button, system returns response 'Either no booking file has been created or the booking file has not been end transacted. Cannot show history.'

Travelport Smartpoint

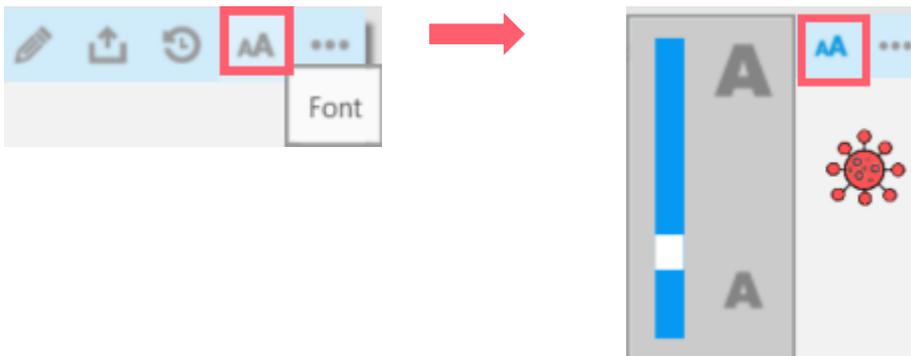
Either no booking file has been created or the booking file has not been end transacted. Cannot show history.

Ok



Font

Font size enlarge in PNR Viewer Window



More Options

With More Options menu



Find Text

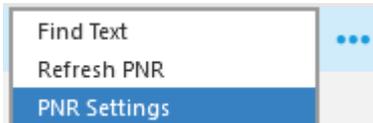




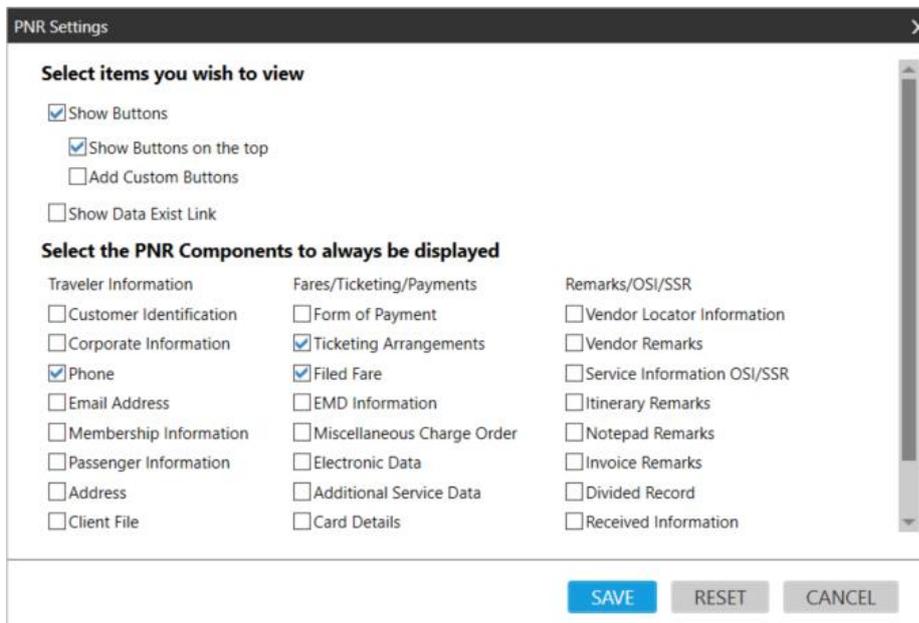
Refresh PNR



PNR Settings



Menu selection – PNR Settings

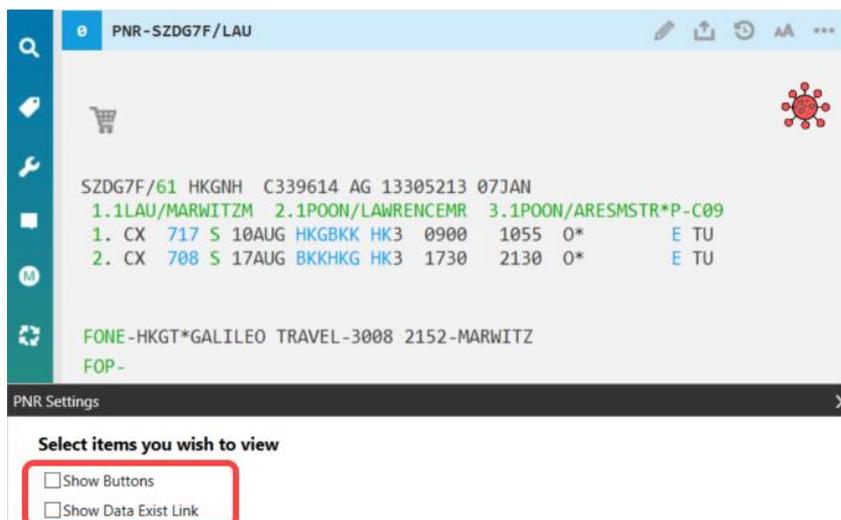


There are 2 major types of PNR settings

1/ Select items you wish to view

- Different options to show or hide buttons in PNR Viewer window
- Adding Custom Buttons offer up to 5 only. The custom buttons are associated to the specific agent and will be remembered and shown in every PNR.

Sample of PNR settings – Turn off any 'Show Buttons' options as below





Sample of PNR settings – Turn on ‘Show Buttons’ options as below

The screenshot shows the PNR settings for PNR-SZDG7F/LAU. At the top, a row of buttons is highlighted with a red box: *ALL, *P, *TD, *VL, *SI, and *RU. Below the buttons, the PNR details are displayed, including flight segments and status messages. A settings dialog box titled "PNR Settings" is open, showing the "Select items you wish to view" section. In this section, the "Show Buttons" checkbox is checked and highlighted with a red box. Underneath it, "Show Buttons on the top" is also checked and highlighted with a red box, while "Add Custom Buttons" is unchecked. "Show Data Exist Link" is checked and highlighted with a green box.

Sample of PNR settings – Turn on ‘Show Buttons’ options and add Custom button

The screenshot shows the PNR settings for PNR-SZDG7F/LAU with custom buttons added. The button row now includes *ALL, *P, *TD, *VL, *VR, *SI, *RU, and a custom button "RCVD ER" highlighted with a red box. Below the buttons, the PNR details are displayed, including flight segments and status messages. A settings dialog box titled "PNR Settings" is open, showing the "Select items you wish to view" section. In this section, the "Add Custom Buttons" checkbox is checked and highlighted with a red box. Below it, a table of custom buttons is shown, also highlighted with a red box:

Button Label	Host Entry
RCVD ER	RJML+ER+*R
NOTE TEST PNR	NP.TESTING I
VNDR HISTO	*HVR

The "Show Data Exist Link" checkbox is also checked.

Note: Host entries can be combined with + characters. Do not add # character within the entry



2/ Select the PNR Components to always be displayed

Sample of PNR settings – Select PNR components to always be displayed
Refer below example selection with Form of Payment, Phone & Filed Fares

PNR - SZDG7F / LAU

*ALL *P *TD *VL *SI *RU

SZDG7F/61 HKGNH C339614 AG 13305213 07JAN
1. 1LAU/MARWITZM 2. 1POON/LAWRENCEMR 3. 1POON/ARESMSTR*P-C09
1. CX 717 S 10AUG HKGBKK HK3 0900 1055 0* E TU
2. CX 708 S 17AUG BKKHKG HK3 1730 2130 0* E TU

** VENDOR LOCATOR DATA EXISTS ** >*VL
** SERVICE INFORMATION EXISTS ** >*SI
*** CUSTOM CHECK RULES EXISTS *** >*RU

FONE-HKGT*GALILEO TRAVEL-3008 2152-MARWITZ
FOP-

PNR Settings

Show Buttons on the top
 Add Custom Buttons
 Show Data Exist Link

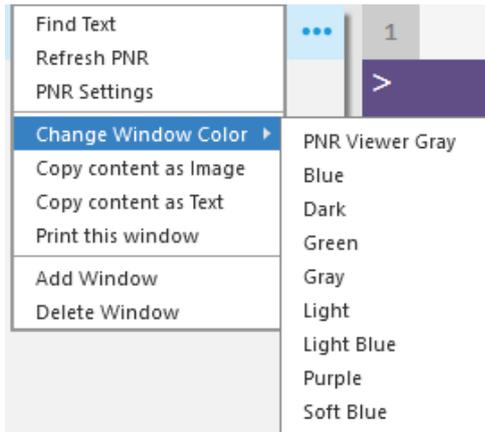
Select the PNR Components to always be displayed

Traveler Information	Fares/Ticketing/Payments	Remarks/OSI/SSR
<input type="checkbox"/> Customer Identification	<input checked="" type="checkbox"/> Form of Payment	<input type="checkbox"/> Vendor Locator Information
<input type="checkbox"/> Corporate Information	<input type="checkbox"/> Ticketing Arrangements	<input type="checkbox"/> Vendor Remarks
<input checked="" type="checkbox"/> Phone	<input checked="" type="checkbox"/> Filed Fare	<input type="checkbox"/> Service Information OSI/SSR
<input type="checkbox"/> Email Address	<input type="checkbox"/> EMD Information	<input type="checkbox"/> Itinerary Remarks
<input type="checkbox"/> Membership Information	<input type="checkbox"/> Miscellaneous Charge Order	<input type="checkbox"/> Notepad Remarks
<input type="checkbox"/> Passenger Information	<input type="checkbox"/> Electronic Data	<input type="checkbox"/> Invoice Remarks
<input type="checkbox"/> Address	<input type="checkbox"/> Additional Service Data	<input type="checkbox"/> Divided Record
<input type="checkbox"/> Client File	<input type="checkbox"/> Card Details	<input type="checkbox"/> Received Information
<input type="checkbox"/> Seat Information	<input type="checkbox"/> TINS Data	<input type="checkbox"/> Custom Check
		<input type="checkbox"/> Review Booking

SAVE RESET CANCEL



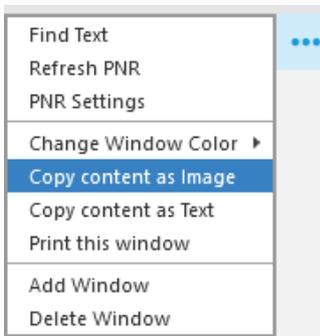
Change Window Color



Note: Each newly add terminal window allow to change color individually

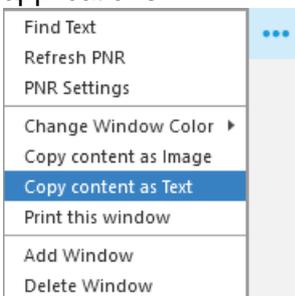
Copy content as image

Allow to copy PNR Viewer window as image file, thus press 'CTRL + V' to paste

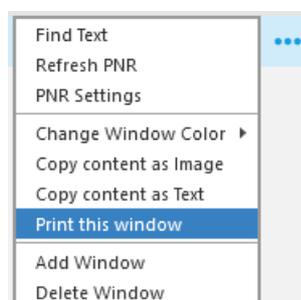


Copy content as text

Allow to copy text show under PNR Viewer window, thus press 'CTRL + V' to paste at any applications



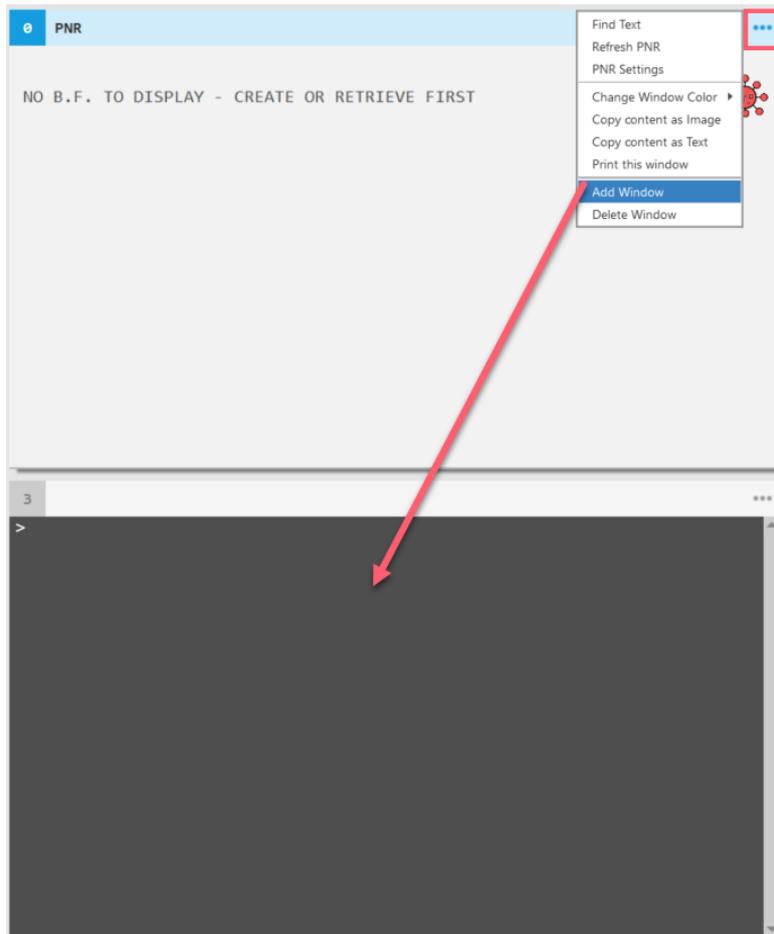
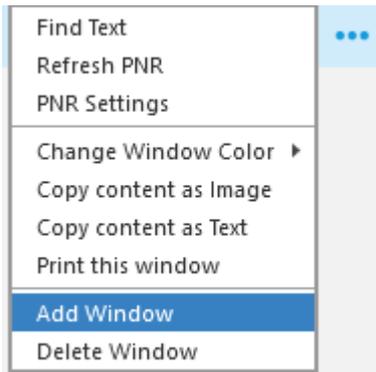
Print this window





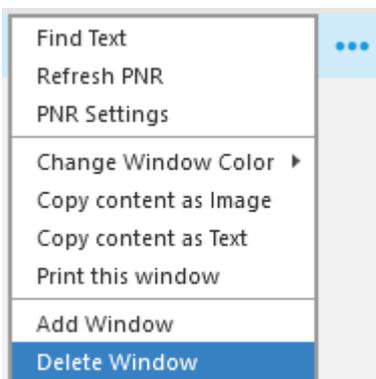
Add Window

Allow to add terminal window



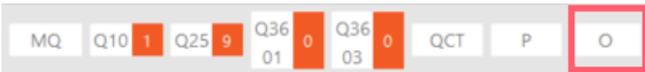
Delete Window

Delete PNR Viewer window



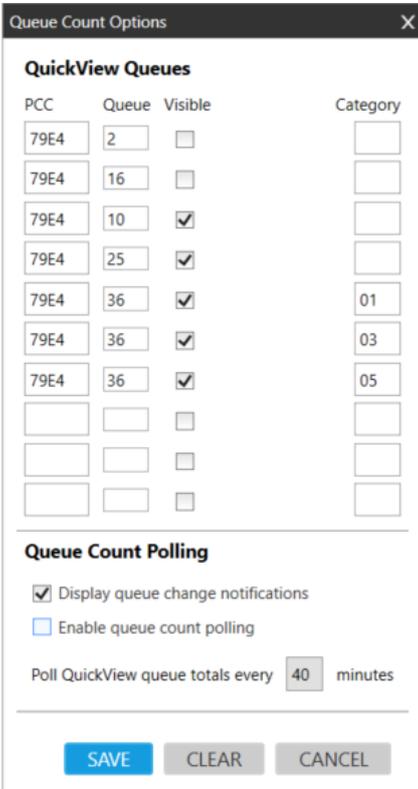


3. Queue Management buttons

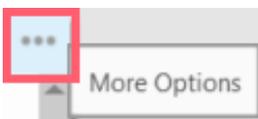


Option

Set up Queue Count Option allow specific Queue number to be managed on routine basis

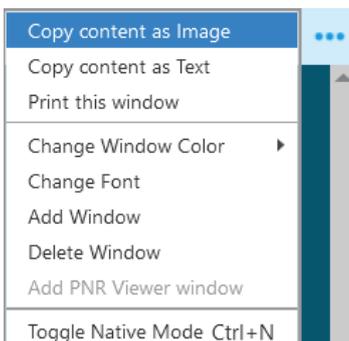


4. More Options buttons show on each top right-hand side corner of terminal windows



Copy content as Image

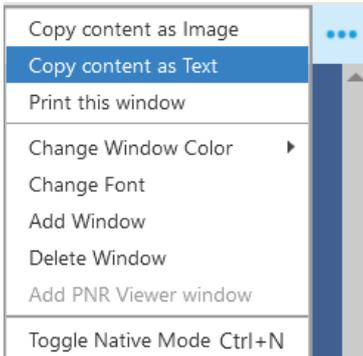
Allow to copy Terminal window content as image file, thus press 'CTRL + V' to paste





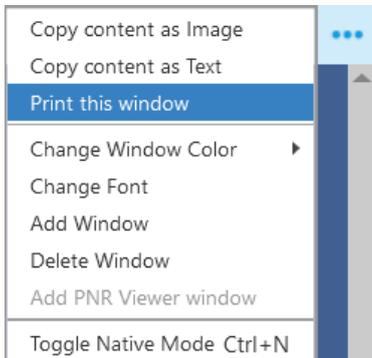
Copy content as Text

Allow to copy text show under Terminal window or **press ALT + C**, then press 'CTRL + V' to paste in anywhere such as Notepad, Word, Excel...etc

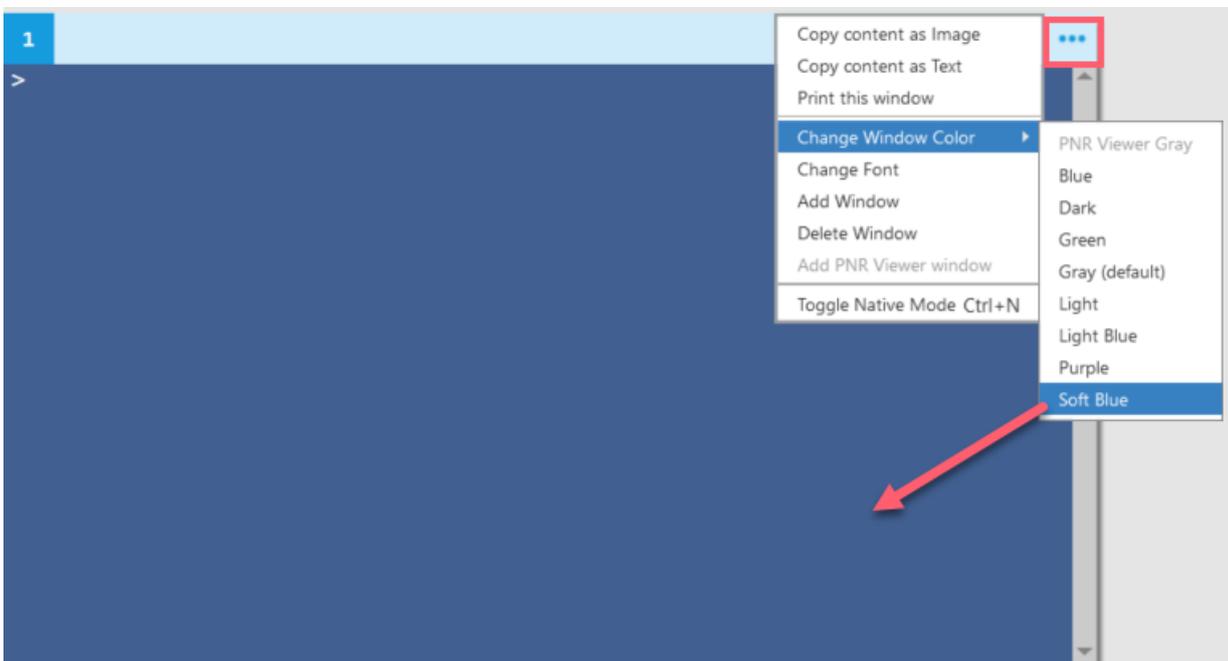


Print this window

Print Terminal window content to printer



Change Window Color



Note: Each newly add terminal window allow to change color individually



Change Font

To adjust font in Terminal window

The screenshot shows the 'Application Settings' dialog box with the 'Application Window Management' tab selected. The 'Font' dropdown is highlighted with a red box and set to 'Te Font New'. The 'Font Weight' is set to 'SemiBold' and 'Font Size' is set to '15'. A red arrow points to the 'SAVE' button at the bottom right.

Note: Once adjust Font for any one Terminal window, it applies to all Terminal windows.

Add Window

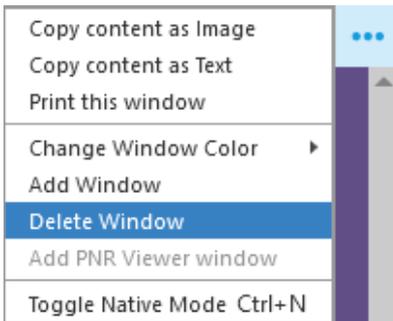
To add additional Terminal window

The screenshot shows three stacked terminal windows. The top window is blue and contains the text 'NO B.F. TO DISPLAY - CREATE OR RETRIEVE FIRST'. The middle window is purple and the bottom window is dark grey. A red arrow points from the 'Add Window' option in the context menu of the top window to the bottom window.

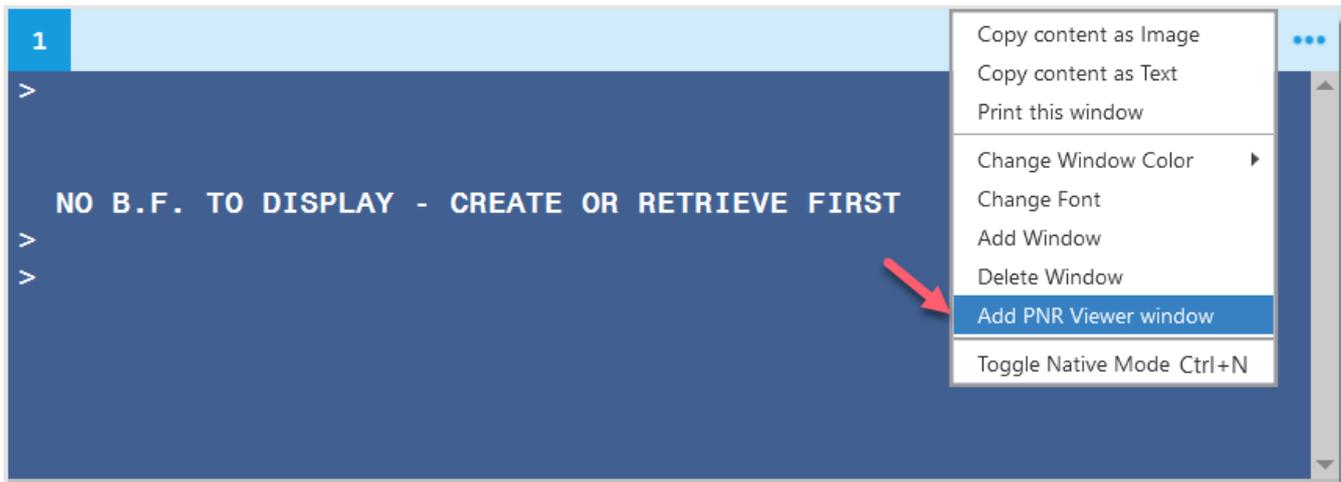


Delete Window

To delete Terminal window



Note: Once a 'PNR' window has deleted, 'More Options' button will have 'Add PNR Viewer window' menu can be found

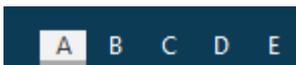


Miscellaneous

1/ Switching Work Areas

There are total **5** Work Area - A, B, C, D, E, system by default under Work Area A once login

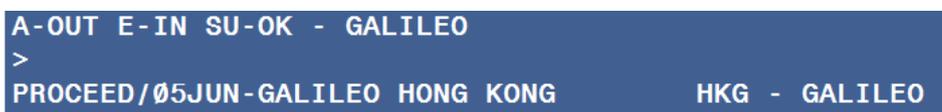
Click on desired work area in Smartpoint if attempts switching to other work area



Note:

Active area highlighted in Grey color e.g. Work Area A

In Smartpoint click on Area e.g. 'E' switch to Work Area E or you can also use entry **SE** in Terminal window





Note:

An orange color underscore under the work area letter identifies that area is active and contains data.

A blue color underscore under the work area letter identifies that area is active but contains no data.

2/ Emulation

In Smartpoint if click work area e.g. SE, system detected Service Bureau sign code and pop up 'Emulate' fill in box

Fill in PCC you wish to access.

Use entry: **SEM/74D9/AG**

OP/W* View all work areas with PCCs reference

1	OP/W*
	GALILEO CPU E
	HKGNH/HKGNH C339614 AG/79E4 A
	HKGNH/HKGNH C339614 AVAIL B
	HKGNH/HKGNH C339614 AVAIL C
	HKGNH/HKGNH C339614 AVAIL D
	HKGNH/HKGNH C339614 AG/74D9 E ACTIVE

3/ Set up Default PCC and Sign-On





4/ GDS cryptic language translation

Configuration		Connection
Primary Cryptic Language	Galileo	MyConnection
Secondary Cryptic Language	Amadeus	
Keyboard Mapping	GalileoStandard	
Default PCC to Emulate	79E	
Default Sign-On	C339561	

SAVE CANCEL

MY CONNECTION – Select Secondary Cryptic Language for e.g. Amadeus / Sabre (GDS Language translation)

Choose Keyboard Mapping with 'SabreKeyboard' if Secondary Cryptic Language choose with Sabre

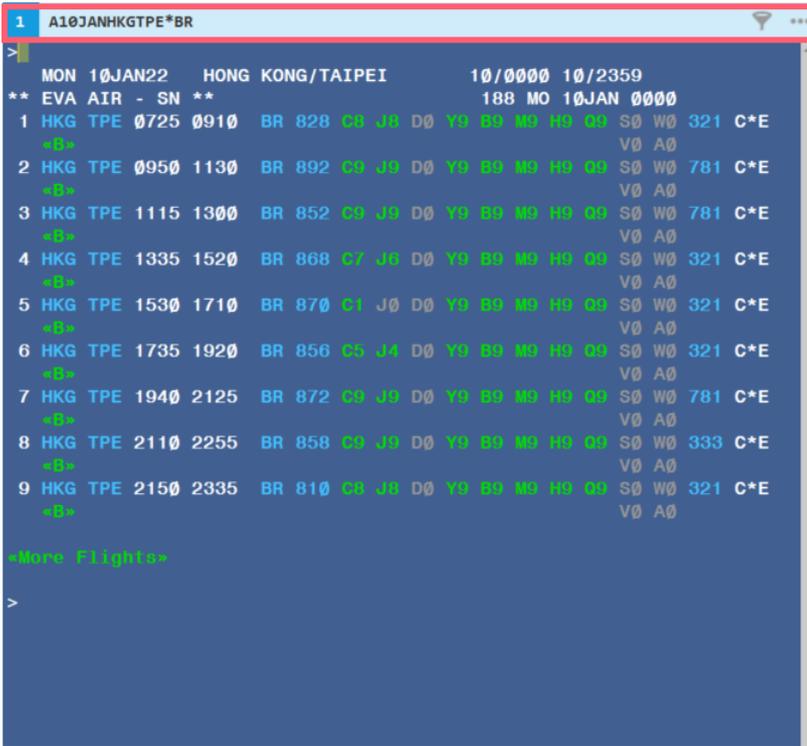
Configuration		Connection
Primary Cryptic Language	Galileo	MyConnection
Secondary Cryptic Language	Sabre	
Keyboard Mapping	SabreKeyboard	
Default PCC to Emulate	79E4	
Default Sign-On	C33961	

SAVE CANCEL



Other Function

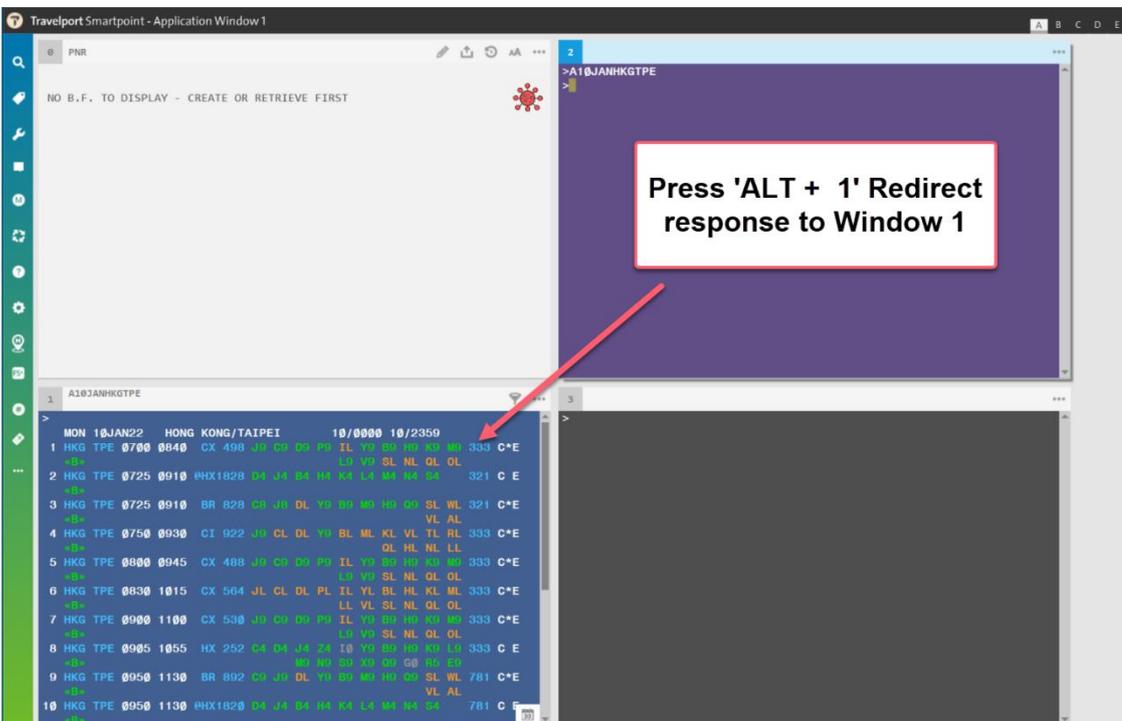
1/ Expanding and Collapsing Window



The window expands to the full height of the column and other windows in the column are minimized.

2/ Redirect Window Response

Under Window 2 input entry >A10JUNHKGTPE*BR, press 'ALT+1' redirecting system response show on Window 2





3/ Combined entries to go into different windows

- Send desired entry separated by a semi-colon
- For example **>A10JANKGBKK;*-LAU**
- Results are seen in the current window and the next sequential window

The image shows two sequential terminal windows. The first window, titled '1 A10JANKGBKK', displays flight details for routes between Hong Kong and Bangkok. A red arrow points to the command 'A10JANKGBKK' in the title bar. The flight list includes:

MON	10JAN22	HONG KONG/BANGKOK	10/0000	10/2359
1	HKG BKK 0835 1040	@AA8906 C7 J7 R7 D7	I7 Y7 B7 H7 K7 M7	330 C*E
2	HKG BKK 0835 1040	CX 705 J9 C9 D9 P9	I9 Y9 B9 H9 K9 M9	333 C*E
3	HKG BKK 0910 1115	CX 619 J9 C9 D9 P9	I9 Y9 B9 H9 K9 M9	333 C*E
4	HKG BKK 0910 1115	@AA8940 C7 J7 R7 D7	I7 Y7 B7 H7 K7 M7	330 C*E
5	HKG BKK 0955 1205	CX 615 J9 C9 D9 P9	I9 Y9 B9 H9 K9 M9	333 C*E
6	HKG BKK 0955 1205	@AA8900 C7 J7 R7 D7	I7 Y7 B7 H7 K7 M7	330 C*E
7	HKG BKK 1010 1215	UO 704 Y9 B9 H9 K9	L9 M9 N9 S9 X9 Q9	320 E
8	HKG BKK 1200 1405	CX 653 J9 C9 D9 P9	I9 Y9 B9 H9 K9 M9	333 C*E
9	HKG BKK 1200 1405	@AA8941 C7 J7 R7 D7	I7 Y7 B7 H7 K7 M7	330 C*E

The second window, titled '2 *-LAU', displays a list of dates from 01MAY to 12NOV. A red arrow points to the command '*-LAU' in the title bar. The list includes:

001	01LAU/MARWITZMS	X 29APR	002	01LAU/MARWITZ MS	X 07MAY
003	01LAU/MARWITZMS	X 01JUN	004	01LAU/MARWITZMS	X 09JUN
005	01LAU/MARWITZMS	X 02JUL	006	01LAU/MARWITZMS	X 10JUL
007	01LAU/MARWITZMS	X 15JUL	008	01LAU/MARWITZMS	X 18JUL
009	01LAU/MARWITZMS	X 09AUG	010	01LAU/MARWITZ MS	X 10AUG
011	01LAU/MARWITZ MS	X 12AUG	012	01LAU/HERMESMR	X 01SEP
013	01LAU/ABBYMS	X 10SEP	014	01LAU/MARWITZ MS	X 12SEP
015	01LAU/ABBYMS	X 17SEP	016	01LAU/MARWITZMS	X 20SEP
017	01LAU/MARWITZMS	X 20SEP	018	01LAU/MARWITZMS	X 20SEP
019	01LAU/ABBYMS	X 01OCT	020	01LAU/MARWITZMS	X 01OCT
021	01LAU/MARWITZMS	X 10OCT	022	01LAU/MARWITZMS	X 10OCT
023	01LAU/MARWITZ MS	X 12OCT	024	01LAU/MARWITZ MS	X 12OCT
025	01LAU/MARWITZMS	X 22OCT	026	01LAU/MARWITZMS	X 22OCT
027	01LAU/MARWITZMS	X 22OCT	028	01LAU/VENUSMS	X 08NOV
029	01LAU/MARWITZMS	X 08NOV	030	01LAU/MARWITZ MS	X 10NOV
031	01LAU/MARWITZMS	X 10NOV	032	01LAU/MARWITZMS	X 10NOV
033	01LAU/MARWITZMS	X 11NOV	034	01LAU/HERMES MSTR	X 11NOV
035	01LAU/MARWITZ MS	X 11NOV	036	01LAU/VENUSMS	X 11NOV
037	01LAU/MARWITZMS	X 12NOV	038	01LAU/MARWITZMS	X 12NOV

Note: Replay entries will be recorded separately instead combining together